



**King Street Pump Station Improvements & ASR Lime System Improvements - RFCSP**  
**Solicitation Number: CO-00670**  
**Job No.: 20-6002 and 22-8603**

**ADDENDUM 9**  
**December 1, 2023**

To Respondent of Record:

This addendum, applicable to work referenced above, is an amendment to the bid proposal, plans and specifications and as such will be a part of and included in the Contract Documents. Acknowledge receipt of this addendum by entering the Addendum number and issue date on the space provided in submitted copies of the Respondent Questionnaire.

**CHANGES TO THE SPECIFICATIONS**

1. REQUEST FOR COMPETITIVE SEALED PROPOSALS. The last three paragraphs of the Request for Competitive Sealed Proposals are deleted in its entirety and replaced with the following:

Proposals will be received electronically only, until **10:00 AM** (CDT), **January 12, 2024**. Electronic proposals will be received via the secure SAWS FTP site. See the Electronic Proposal Opening Instructions attachment for additional information regarding an electronic proposal submittal. Electronic proposals shall be accompanied by a bid bond in an amount not less than five percent of the total proposal price. (Or, if providing SAWS with a cashier's check or certified check in an amount not less than five percent of the total proposal price, SAWS will request this within 24 hours from the Respondent who did not submit a bid bond). Proposals will then be publicly opened and read aloud by Contract Administration via WebEx.

LINK: <https://saws.webex.com/saws/j.php?MTID=mbaadcf8720b87e5c9aa3819158eb230e>

Meeting Number: 2485 803 9353

Meeting Password: qWNT3berW63

Join by Phone: +1-408-418-9388 US Toll

210-233-2090 Local Only

Respondents will need to submit a request by **January 11, 2024** by **10:00 AM** (CDT) to receive access to the File Transfer Protocol (FTP) site via email to [Stella.Manzello@saws.org](mailto:Stella.Manzello@saws.org). Respondent's email requesting access to the FTP site shall provide the legal name of the Respondent's company and the intended recipient's email address and phone number. No requests for FTP site access will be accepted after **January 11, 2024** by **10:00 AM** (CDT).

2. ELECTRONIC BID OPENING INSTRUCTIONS. Deleted the Electronic Bid Opening Instruction in its entirety and replace with the revised version attached to this Addendum.

**END OF ADDENDUM**

This Addendum is two (2) page(s) in its entirety to include one (1) attachment.

Attachment:

Electronic Bid Opening Instructions (1 page)



King Street Pump Station Improvements Project and ASR  
Facilities Lime  
Improvements Project  
Solicitation Number: CO-00670

**ELECTRONIC PROPOSAL OPENING INSTRUCTIONS**  
**January 12, 2024 - 10:00 AM (CDT)**

**FTP PRICE PROPOSAL UPLOAD**

In order to receive electronic proposals for this project, SAWS will utilize a SAWS secured File Transfer Protocol (FTP) site. Only Respondents submitting as Prime Contractors will need to submit their request prior to **January 11, 2024 - 10:00 AM (CDT)** to receive access to the FTP site via email to [Stella.Manzello@saws.org](mailto:Stella.Manzello@saws.org). Respondent's email shall provide the legal name of the Respondent's company and the intended recipient's email address and phone number. No requests for FTP site access will be accepted after **January 11, 2024 - 10:00 AM (CDT)**. Once a Respondent is approved for access, an email with a hyperlink to the FTP site and a unique password for the Respondent will be provided to the Respondent's email recipient.

Once access is received, Respondent's may upload the required documents per the Respondent's Proposal Checklist any time before **January 12, 2024 - 10:00 AM (CDT)**. **Please ensure to allow sufficient time should Respondent's experience technical difficulties in uploading the required documents. No changes to the proposal price can be made once the Proposal has been submitted.**

**Respondents shall comply with the following:**

- 1) Limit files to three (3) pdf files that includes all items as indicated on the revised Respondent's Proposal Checklist. ONLY 3 SUBMITTALS PER RESPONDENT WILL BE ACCEPTED PER REQUEST. Do not upload zip files.
- 2) Ensure that the itemized General Price Proposal Items is the first page(s) of File 1.
- 3) Respondents may protect the documents from editing by adding a password. **However, the document must be accessible for viewing by SAWS without requiring a password.**
- 4) Files shall be titled as required on the Respondent's Proposal Checklist.
- 5) DO NOT SHARE ACCESS AND/OR PASSWORD WITH OTHER PARTIES OUTSIDE YOUR COMPANY.
- 6) ENSURE THE PROPOSAL IS RECEIVED NO LATER THAN THE DUE DATE AND TIME. PROPOSALS RECEIVED AFTER THE PROPOSAL OPENING DEADLINE WILL NOT BE ACCEPTED.

If the Respondent is in need of help, they may contact the SAWS Contract Administrator, **Stella Manzello**, at **210-233-3854** or view troubleshooting tips at <http://www.Serv-U.com/sharefiles>

**WEBEX BID OPENING MEETING**

The WebEx meeting details are below if you would like to view the public opening of the proposals.

When it's time, start or join the WebEx meeting from  
<https://saws.webex.com/saws/j.php?MTID=mbaade8720b87e5c9aa3819158eb230e>

*Access Information*

Meeting Number: 2485 803 9353  
Meeting Password: qWNT3berW63  
Audio Connection: 210-233-2090 (SAWS WebEx)

If you have any questions or concerns, please feel free to contact me.

Thank you,  
Stella Manzello  
Contract Administrator  
2800 U.S. Highway 281 North, Ste. 171 | San Antonio, TX 78212  
Office | 210-233-3854  
Email [Stella.Manzello@saws.org](mailto:Stella.Manzello@saws.org)